

**APPLICATION FOR EMPLOYMENT  
INNERVISION, INC.  
P.O. BOX 31083  
CHARLOTTE, NC 28231**

**Instructions:** *Print (or type) clearly in black ink. Answer all questions. **Attach Resume.** Sign and date the form.*

**Position (s) Applied For:**

\_\_\_\_\_

\_\_\_\_\_

**PERSONAL INFORMATION:**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Street Address \_\_\_\_\_

\_\_\_\_\_

City, State, Zip Code

Phone Number (s) \_\_\_\_\_

Email address \_\_\_\_\_

**Are you eligible to work in the United States?** (supporting documentation is required on Federal Form 1-9)

Yes No Have you lived in North Carolina less than 5 years? Yes No

Have you ever been convicted of a crime? Yes No Are there any pending charges against you currently? Yes No Please respond for any violations including misdemeanors and/or traffic violations. Please note: criminal conviction is not automatic grounds for rejection.

If yes, to either question, please explain (you may use a separate sheet of paper)

\_\_\_\_\_

\_\_\_\_\_

**What office skills do you have?** (please check all that apply) Microsoft Word E-mail Internet  
Windows Excel Other \_\_\_\_\_

**Do you possess a current Valid North Carolina Driver's License?** Yes No

**Have you had any traffic violations within the past 5 years?** Yes No

If yes, explain: \_\_\_\_\_

**Days Available**

Sun. Mon. Tues. Wed. Th. Fri. Sat.

**Hours Available:** From \_\_\_\_\_ To \_\_\_\_\_ Flexible

**What date are you available to start work?** \_\_\_\_\_

**EDUCATION:**

Name and Address of College(s)/ High School	Major Degree/Diploma	Graduation Date
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**Skills and Qualifications: Licenses, Certificates, Training, Awards**


**EMPLOYMENT HISTORY:** Beginning with your most recent employment:

**Present or Last Position:**

Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Your Supervisor: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Your Position Title: \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_  
 Responsibilities: \_\_\_\_\_  
 Reason For Leaving: \_\_\_\_\_

**Previous Position:**

Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Your Supervisor: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Your Position Title: \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_  
 Responsibilities: \_\_\_\_\_  
 Reason For Leaving: \_\_\_\_\_

**Previous Position:**

Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Your Supervisor: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Your Position Title: \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_  
 Responsibilities: \_\_\_\_\_  
 Reason For Leaving: \_\_\_\_\_

**May We Contact Your Present Employer? Yes No Past employers? Yes No**

**Professional References:**

Name	Company/Title	Address	Telephone Number
1. _____			
2. _____			
3. _____			

I hereby grant permission for InnerVision Inc. to contact and investigate me for the purpose of this employment application process with my current and former employers and all pertinent parties. I indemnify, release and forever discharge and hold InnerVision Inc, and its officers, agents, employees and all third parties supplying such information, harmless from any and all claims, demands, judgement and legal fees arising out of or in connection with this investigation, the results, or any lawful use of the results or disclosure thereto.

My signature below hereby affirms that the information set forth in this application is complete, accurate and true to the best of my knowledge. I further affirm that I have completed the application and have not withheld any information or response to any questions. I understand and agree that any misrepresentation or omission of facts on this application or during the interview process, regardless of when discovered, may result in the refusal of employment, or if I have already been employed by InnerVision Inc. will constitute cause for my immediate termination.

**At-Will Employment Statement**

I further understand that if selected for employment that my employment is at will, and neither InnerVision Inc. nor myself has entered into a contract regarding the duration of my employment. I am free to terminate my employment with InnerVision Inc. at any time, with or without reason. Likewise, InnerVision Inc. has the right to terminate my employment, or otherwise discipline, transfer, or demote me at any time, with or without reason, at the discretion of InnerVision Inc. No employee of InnerVision Inc. can enter into an employment contract for a specified period of time, or make any agreement contrary to this policy without the written approval from the Chief Executive Officer.

**Print Name of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**InnerVision Inc. is an equal opportunity employer and does not discriminate on the basis of age, race, creed, color, religion, national origin, sex, disability, marital status or military status.**